



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

REQUEST FOR QUOTATION

**REPAIR, FABRICATION AND INSTALLATION OF WINDOWS AT EXTENSION SERVICES OFFICE
(EXTENSION)**

**Purchase Request No. 2024-01-0293
Approved Budget for the Contract: ₱51,660.00**


The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Repair, Fabrication and Installation of Windows at Extension Services Office (Extension)** to apply the sum of **Fifty One Thousand and Six Hundred Sixty Pesos Only (₱ 51,660.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Fabrication & Installation of Aluminum Sliding Windows with Frame Powder Coated White

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprocedurement2021@gmail.com

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



**Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon**

REQUEST FOR QUOTATION

Office/End-User:	Extension	Date:
COMPANY NAME:		PR No.: 2024-01-0293
ADDRESS :		
TEL. NO./FAX NO. :		TIN No.:

Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than _____ of _____ in the return envelope attached herewith to the Procurement office.

TERMS and CONDITIONS

1. All entries must be typewritten or legibility written.
2. Delivery period within _____ upon conforme of the approved Purchase Order (P.O). Administrative penalties to Sec. 69 of the Revised IRR-RA 1984 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for Supplies & Materials; (1) one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Suppliers required to submit updated documents yearly such as G-EP5 Resgistration, Certificate of Tax, Mayor's Permit, DTI, Bank Name/Account and Branch for evaluation of the Procurement Office upon submission of the quotation.
6. Bidders shall submit complete specifications showing products certification, if applicable.
7. Please indicate the brand for each items being offered.
8. The Approved budget ceiling for this procurement is PHP 51,660.00.

MARIDEL C. ZABELLA
Head, Procurement Office

Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Price	Total Cost
	1	lot	Fabrication & Installation of Aluminum Sliding Windows with Frame Powder Coated White		

Source of Fund:	Warranty:
Delivery Period:	Price Validity:
<i>After having carefully need & accepted your General Conditions, We quote you on the item(s) at prices note above. If the space of providec on the Delivery Period, Warranty & Price Validity are left blank, it means that I concur w/ the Terms & Conditions specified by SLSU Procurement Office.</i>	

_____ Printed Name/Signature/Date



REPUBLIC OF THE PHILIPPINES
SOUTHERN LUZON STATE UNIVERSITY
PHYSICAL PLANT AND FACILITIES



PROJECT TITLE:	Repair, Fabrication and Installation of Windows at Extension Services Office			
PROJECT LOCATION:	Office of the Research Services Bldg, Ground Floor SLSU Main Campus			
OWNER:	Southern Luzon State University			
MODE OF IMPLEMENTATION:	by Contract			
DURATION:	7 calendar days for 3 Aluminum Installers			
ITEM	DESCRIPTION	MATERIALS COST	LABOR AND EQUIPMENT COST	TOTAL COST
I	Windows	-	-	-
TOTAL ESTIMATED DIRECT COST				-
OVERHEAD, CONTINGENCIES AND MISC. (OCM)				-
CONTRACTOR'S PROFIT				-
VALUE ADDED TAX (VAT)				-
TOTAL ESTIMATED PROJECT COST				-

REPUBLIC OF THE PHILIPPINES
SOUTHERN LUZON STATE UNIVERSITY
PHYSICAL PLANT AND FACILITIES

PROJECT TITLE:	Repair, Fabrication and Installation of Windows at Extension Services Office
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OWNER:	Southern Luzon State University
MODE OF IMPLEMENTATION:	by Contract
DURATION:	7 calendar days for 3 Aluminum Installers

BILL OF MATERIALS

ITEM	DESCRIPTION	Qty	Unit	Direct Cost	Total Materials Cost
II. Windows					
1	Fabrication & Installation of Aluminum Sliding Windows with Aluminum Frame Powder Coated White (6mm thk Clear Glass) including 6mm fixed Clear Glass (4Panel) <i>(See Plan Attachment for Details)</i>	4	sets		
SUB-TOTAL					-



Republic of the Philippines
Southern Luzon State University
PHYSICAL PLANT AND FACILITIES

Project: Repair, Fabrication and Installation of Windows at Extension Services Office
Location: SLSU Main Campus, Lucban, Quezon
Implementation: by Contract
Duration: 7 Working days for 3 Aluminum Installers

SCOPE OF WORKS

- I. **Windows**
 - a. Fabricate and Install **4 sets** of 4-Panel Aluminum Powder Coated White Frame Sliding Window with 6mm thk Clear Glass complete with accessories
 - b. Removal of existing windows shall also be done by the contractor.

PREPARED BY:

RONELITO O. SAN JOSE, PME
Head, Physical Plant and Facilities

RECOMMENDING APPROVAL:

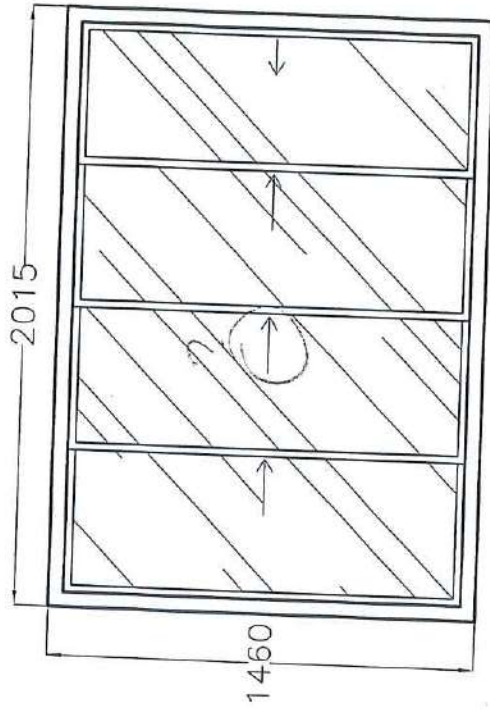
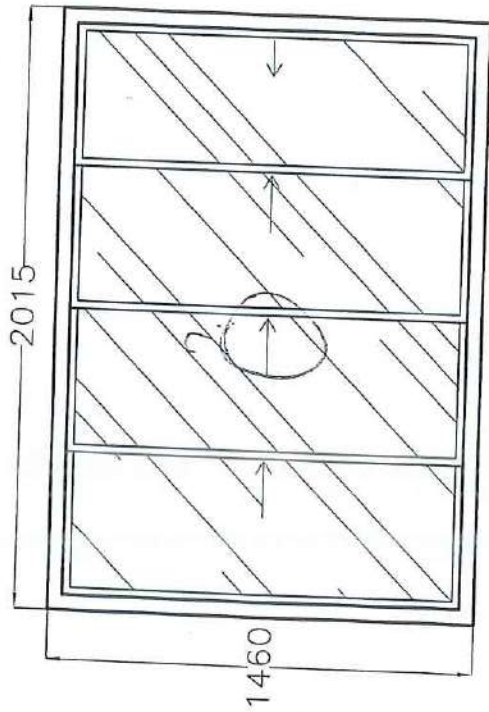
DR. FREDERICK T. VILLA
VP, Administration and Financial Affairs

REVIEWED BY:

ENGR. MELVIN A. MAKIPAGAY
Director, Planning and Development Office
(Infrastructure)


APPROVED BY:

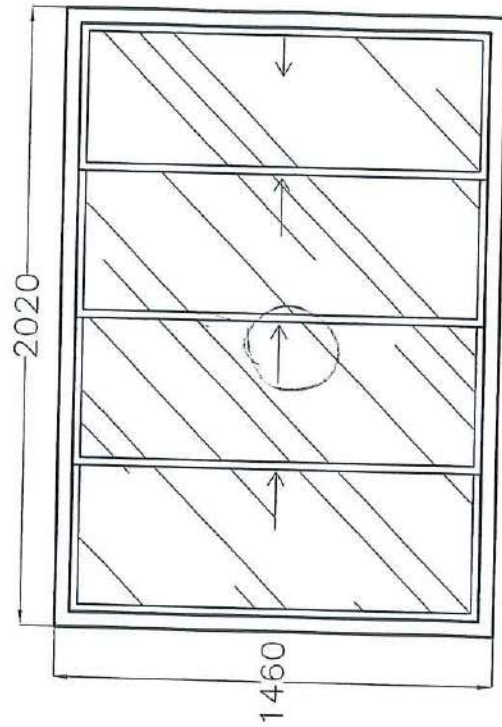
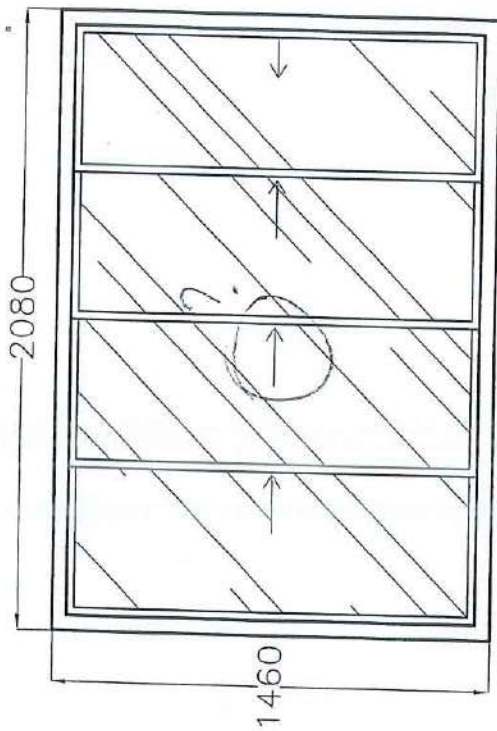
DR. DORACIE B. ZONETA-NANTES
University President



EXTENSION SERVICES OFFICE
 LOCATION: 2 WINDOWS FACING THE DOOR
 GROUND FLOOR
 COMPLETE WITH ACCESSORIES

*note: provide the unit
 on the drawing*

<p>PROJECT TITLE FABRICATION AND INSTALLATION OF ALUMINUM SLIDING WINDOWS AT THE EXTENSION SERVICES OFFICE <small>ADDRESS: 1511/1511 CHANG LUCHANG GLEDA</small></p>	<p>PREPARED BY:  <small>ENGR. ROBERTO O. SAN JOSE ARCHITECTURAL ENGINEER</small></p>	<p>REVIEWED BY:  <small>ENGR. MELVIN MAKABAGAY DIRECTOR, PLANNING AND DEVELOPMENT</small></p>	<p>PROJECT TITLE EXTENSION SERVICES OFFICE</p>	<p>APPROVED BY:  <small>SORACIE B. ZOLERA-NANTES, PHD UNIVERSITY PROFESSOR</small></p>	<p>1</p>
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EXTENSION SERVICES OFFICE
 LOCATION: 2 WINDOWS FACING THE SMALL BUILDING
 GROUND FLOOR
 COMPLETE WITH ACCESSORIES

MEASUREMENTS ARE IN MILLIMETERS

Note: provide unit on
 the drawings - *[Signature]*

PROJECT TITLE FABRICATION AND INSTALLATION OF ALUMINUM SLIDING WINDOWS AT THE EXTENSION SERVICES OFFICE ADDRESS: 5330 UNIVERSITY LANE, LOS ANGELES, CA 90024	PREPARED BY ENGR. RONALDO O. SAN JOSE REGISTERED PROFESSIONAL ENGINEER	REVIEWED BY ENGR. MELVIN M. PANGAY DIRECTOR, PLANNING AND DESIGN DIVISION	APPROVED BY <i>[Signature]</i>	UNIVERSITY PRESIDENT DORACIE B. ZOLETE-ANTANES, PHD
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